

TO DO LIST

Decisions Sessions Need to Make -

1. Whether to keep a list of inactive members (G-1.04) (G-3.0204 three rolls: active, baptized, affiliate)
2. How will you prepare people for active membership? (G-1.0402)
3. How will you examine those elected as deacons and ruling elders? (G-2.0402, G-2.0403, G-2.0104b)
4. What term will the treasurer (G-4.0205) and session clerk (G-3.0104) serve?
5. Develop a manual of operations, including a sexual misconduct policy and a process for financial review. (G-3.0106, 3.0113, and 3.0205)
6. Continue or obtain property and liability coverage (G-3.0112) continue full financial review (G-30113)
7. Determine the quorum for session meetings. (G-3.0203). Robert's Rules is specified as the parliamentary authority in NFOG.
8. Determine policy for calling special meetings (reasonable notice).

Decisions Congregations Need to Make -

1. Determine the quorum for congregational meetings. (G-1.0S01)
2. Determine the period of minimum notice for a congregational meeting (G-1.0502)
3. Determine whether the congregation wishes to adopt Robert's Rules as parliamentary authority.
4. Determine the size and composition of the congregational nominating committee (G-2.0401)

Miscellaneous Changes

Moderator no longer needs to sign congregational minutes. (G-1.0505)

The category of parish associate has been removed.

A ruling elder can no longer moderate in the absence of the moderator. (G-3.0201)

"governing bodies" now called "councils" - session, presbytery, synod, General Assembly

A "commissioned lay pastor" is now called a "commissioned ruling elder." (G.2.1001)

Other News

With the exception of adding the requirement for property and liability insurance, the minutes checklist will remain the same for the review of the 2011 minutes. It will be updated for the following year.